

August 2021

## Music Department

### Instrumental Tuition Agreement

In Hamilton College we offer specialist music tuition in a wide range of instruments - flute, clarinet and saxophone, all brass instruments, strings, piano, guitar, drum kit, percussion and voice. Any pupil, from **J4 onwards**, can apply for tuition on an instrument. The lessons are delivered by instrumental specialists who are professional musicians in their own right. **They are self-employed and your service level agreement will be with them.**

### Instrumental Tutors

Mr A Foden - Brass  
Mr R McQueen - Brass (online lesson only)  
Mr L Banks - Saxophone  
Mrs J Freeland - Clarinet  
Mrs R Forbes - Flute  
Mrs C Penketh - Violin/Viola  
Mr E Rooney - Cello  
Miss L Caldwell - Voice  
Mrs S Crawford - Piano  
Miss L Galbraith - Piano  
Mr J Gray - Guitar  
Mr E Laing - Percussion

### Instruments

Pupils are asked to supply their own instruments. Most orchestral instruments can be hired on a monthly basis, with an option to buy thereafter. For hire of orchestral instruments, you are advised to contact Haydock Music - [www.haydockmusic.co.uk](http://www.haydockmusic.co.uk) - (Milngavie) or Band Supplies - [www.bandsupplies.co.uk](http://www.bandsupplies.co.uk) - based in Glasgow.

### Lessons

Lessons take place during the school day. The timetable rotates on a weekly basis, so that pupils in the Senior School do not miss the same lesson each week. Music lessons are of 30 minutes duration and subject lessons are 40 minutes in length. Occasionally a pupil may miss part of a lesson 2 weeks in succession, due to a double period, but this should not happen very frequently.

### Data sharing and Privacy

We ask you to allow us to use and share the following information, within the school and with the tutor, in order that the tuition scheme might operate effectively: Your name - your child's name and class - your contact details including address, telephone and email - their timetable - ASN & Medical notes. Tutors will not share that information with others without your explicit consent.

### Agreement

Your agreement and terms of tuition will be with the individual tutor, and it will be he/she with whom you correspond. They have agreed to provide you with 2 reports each year, and it is they who will invoice you for lesson fees. They will also intimate timetabling arrangements with you directly.

### Reports

These are issued at the end of the first term - at the end of November/beginning of December - and in June. There is a reply slip for parents to sign and return. Please do not return Music Reports to the School.

### Musical Life at the school

I would encourage all pupils who are on our Instrumental Tuition Scheme to regularly and routinely contribute to the musical life of the school by joining our orchestras, choirs or any other musical group, some of which are taken by our instrumental teachers.

### Examinations

Tutors will encourage pupils to enter external examinations held by the national Colleges of Music. Pupils are entered for the examinations of the Associated Board of the Royal Schools of Music and Trinity College, London.

### Fees

These are payable in advance by the second lesson of the school term to the teacher concerned. From August 2021 the fees for individual tuition are £17.50 per ½ hour lesson. The first term is divided into two with fees payable in August and mid-October. Any increase in fees will take place at the start of a school session. Lessons can only be cancelled at the end of a term. **Notice must be given, in writing to the tutor, two weeks before the end of the school term in December, March/April and June.** If notice is received after lessons have commenced at the start of each term, the fees are due for that term whether or not the pupil actually attends the lessons.

### Practice

This is a very important part of learning to play a musical instrument. Just as an athlete requires to train, so a musician of any age needs to keep training. We would ask parents therefore, to encourage and for younger pupils to supervise practice. No real progress can be made without practice between lessons. The following are given as guidelines and instrumental teachers may from time to time change these.

Junior School and those in their first year of tuition 15/20 minutes daily

Pupils in S1/S2 25 minutes daily

Pupils in S3/S4 - especially National 5 Music pupils 30/40 minutes daily

Pupils in S5/S6 - especially Higher Music pupils 45/60 minutes daily

Daily is taken to mean at least five times each week

**Finally**

Learning to play a musical instrument is not easy. It requires hard work and commitment and support from home and school to help pupils through the difficult times. However, it can also be a very enjoyable and rewarding experience.

If you wish your son/daughter to have instrumental tuition at Hamilton College, **and you accept the terms laid out above**, please complete the section below and return a copy of the agreement to Mr G Scott in the Expressive Arts Faculty. This can be by signed pdf and emailed to [gscott@hamiltoncollege.co.uk](mailto:gscott@hamiltoncollege.co.uk) or it can be handed in to the office. Lessons cannot commence until this has been completed.

-----

Pupil's  
Name.....

Class.....

Date.....

Instrument .....

Signed ..... Parent/Guardian