



Car Park Policy

Plan administration	
Version number	1.2
Date of issue	2019
Electronic copies of this plan are available from	Teams\Whole School\Staff Handbook
Hard copies of this plan are available from	School Office
Date of next review	March 2023
Person responsible for review	COO

School Car Park Code of Conduct

In order to ensure your safety and that of all users of the school premises it is expected that parents and staff will adhere to the following procedures:

- Comply with the 10 mph speed limit
- Ensure children are supervised in and around the car park
- Always use the marked pedestrian walkway
- Park only in marked spaces and only in areas designated for use
- Put pedestrians first when manoeuvring in the car park
- Give way to buses and do not park in the bus lane
- Be courteous to drivers, staff and pedestrians
- Do not turn right onto Bothwell Road when exiting from the school
- Observe road markings and sign postings
- At car park junctions, filter in turn
- Do not park on the access roads or out with parking bays or obstruct traffic flow and proper passage of vehicles
- Do not let dogs out in the car park
- Follow instructions of Hamilton College staff in the management of traffic flow

Nursery Parents are permitted to use the lower car park for pick-up and drop-off.

No movement in the lower car park is permitted between 3-4pm.

Abusive behaviour to staff, pupils and other parents will not be tolerated.

Non-compliance with this policy will not be tolerated.

Any unacceptable behaviour may result in use of the car park being withdrawn.

Updated - April 2019

Reviewed - May 2021

Designation update Sept 2021