

# HAMILTON COLLEGE

## Nursery and Kindergarten

### GUIDELINES CONCERNING USE OF INHALERS AND EPIPENS

**1. Where are pupils' inhalers and epipens stored?**

These will be kept in the Nursery office in a container marked with the child's name. Pupils' Health Care Plans, which give details of their inhaler and epipen requirements, are stored alongside their medication.

**2. What is the procedure regarding out-of-date inhalers and epipens?**

Out-of-date inhalers and epipens are not a danger to health but are likely to be less effective than current medication. Nonetheless, in an emergency, the best advice is to use the out-of-date medication.

**3. What is the procedure regarding the use of other pupils' inhalers and epipens?**

While this practice is not ideal, in the event of an emergency the best advice is to use an inhaler or an epipen belonging to another pupil.

**4. Who has responsibility for ensuring that inhalers and epipens are up-to-date?**

Parents are asked to take responsibility for ensuring that their children's medication is up-to-date. Our First Aiders regularly monitor medication and will alert parents if they become date lapsed *but ensuring that medication is current should not be taken as the responsibility of First Aiders.*

**5. What is the protocol for taking pupils who use inhalers and epipens on school trips?**

As we do not always know what will trigger an asthma attack or anaphylactic shock, it is essential that pupils who have inhaler/epipen use listed on their Health Care Plan should carry this - even if there has been no recent incidence of ill-health.

Teachers organising school trips must carry out risk assessments and must be fully apprised of pupils who may require such medication. If a pupil intends to go on a school trip without his/her inhaler or epipen, he/she will not be permitted to do so.

**6. What is the protocol for dialling for an ambulance?**

Teaching staff are not normally expected to make emergency calls to the ambulance service. If an emergency arises, the teacher will immediately send someone to contact a First Aider. First Aid staff will make the 999 call. *The exception to this is when the member of staff deems the situation to be urgent and potentially life-threatening.*